



Our Children, Our Schools, Our Future!

Jurupa Unified School District

ASSISTANT COACH

DEFINITION:

Under the general supervision of the Principal Designee and/or Athletic Director; as coordinated by the Head Coach, to coach student athletes in order to enhance their knowledge, skills, motivation, and safety in the specific sport.

RESPONSIBILITIES:

- Assist with the planning, implementation and scheduling of team activities, tryouts, practices and game plans during in-season, off-season and summer for the entire sport (varsity, junior varsity, and freshman).
- Follow District policies; site procedures; and CIF rules, regulations and coaches code of ethics.
- Establish and model fair play, sportsmanship and proper conduct for all athletes.
- Establish player safety and welfare as the highest priority.
- Maintain consistency in requiring all athletes to adhere to the established rules and standards of the game.
- Use discretion when providing constructive criticism and when reprimanding athletes.
- Supervise the athletes before, during and after practices, games, sporting events and any other extra-curricular activity which is relevant to the sport. This applies to activities within the District, traveling to and from events, as well as outside of District property.
- Monitor and report any problems and/or conditions in facilities (including practice/playing fields) and equipment to the Head Coach.
- Participate in fund raising activities in collaboration with the booster club to promote the program and support the needs for equipment when budget is limited.
- Maintain accurate records that meet the needs of athletes, school and District.
- Attend clinics and maintain proficiency with rules and tactics.
- Perform related duties as assigned.

REQUIRED LICENSE AND CERTIFICATES:

- Valid California Driver's License.
- Valid CPR and First Aid certifications.
- CIF Coaching Principles Certificate.

DESIRABLE CERTIFICATE:

- Valid California teaching credential authorizing instruction at the secondary level.

MINIMUM QUALIFICATIONS:

- At least two (2) years of recent high school/collegiate level coaching or playing experience in the specific sport.
- Demonstrate a thorough knowledge of the fundamental skills, techniques, CIF rules and regulations in the specific sport.
- Demonstrate a successful ability to work cooperatively and communicate in a positive manner with school leaders, the community, booster clubs and athletes and their parents of different cultural and ethnic backgrounds
- Demonstrate a positive role model for staff and students.

Ability to:

Work with a minimum of supervision;

Effectively supervise students;

Follow oral and written instructions;

Understand and communicate effectively with students and adults of different cultural and ethnic backgrounds;

Establish and maintain effective working relationships with others;

Read, understand and follow instructions and other documents;

Communicate effectively;

Visually supervise students, monitor team workouts and contests;

Work indoors and outdoors in a wide range of weather conditions and temperatures

Sit, stand, stoop, kneel, bend and walk for sustained periods of time;

Lift, carry, push and pull heavy objects;

Deal with hostile, emotional, ill or angry persons in an effective manner;

Demonstrate manual dexterity necessary to demonstrate applicable sport skill/method;

Maintain steady, regular attendance.

Personnel Services

March 2011